

**LONGDEAN SCHOOL**  
**Registration for 16-19 Bursary Scheme**

Please complete all details in full as your application cannot be considered without all the information. Completing this form does not guarantee you a Bursary.

<b>Contact Details</b>	
Name _____	Form _____
Date of Birth _____	
Address _____	
_____	
Postcode _____	
Email _____	
Home phone _____	Mobile _____

Were you in receipt of, or eligible for, Bursary last school year? Y/N
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Are you eligible for Free School Meals? Y/N
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<b>Course Details</b>
Full details of course being studied including subjects: Foundation or Level 3
_____
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**Please complete either sections 1, 2 or 3 and enclose copies of the documents listed overleaf;**

**1. Is the parent/carer that you live with in receipt of the following?** (tick all that apply)

Income Support or Income-based Job Seeker's Allowance	
Income-related Employment and Support Allowance	
Child Tax Credit with taxable income of no more than £16,190 and not in receipt of Working Tax Credit	
Pension Credit (Guarantee Credit)	
Support under Part VI of the Immigration and Asylum Act 1999	
Child Tax Credit, payable at a rate higher than the family element, i.e. more than £545.34	
Working Tax Credit, Housing Benefit or Council Tax Benefit (not including second adult rebate)	
Annual household income of less than £25,521	

2. Are you living independently and in receipt of Income Support:	Y/N
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3. If the parent/carer that you live with is self-employed, and you are having financial difficulties and wish to register with the scheme, please provide a letter to explain your financial situation.

You will need to send copies of the following documents:

- Income Support or Income Based Jobseeker's Allowance letter – this must be dated within 28 days of your application;
- Or your HM Revenue and Customs Tax Credit award notice (TC602);
- Or other welfare benefit such as Housing Benefit, Council Tax Benefit or Pension Credit;
- Or proof of your asylum seeker status;
- Or P60;
- Or SA302 form, with a copy of certified accounts (if you are self employed).

**Declaration**

I / We declare that the information given above is true and correct to the best of my /our knowledge and that the school has the discretion to withdraw any funding if information is found to be false. I / We will inform the school immediately of any changes to my / our financial circumstances.

I / We agree to the conditions set by the school regarding attendance, punctuality, behaviour and standard of work.

Student signature: ..... Dated: .....

Parent / Carer signature: ..... Dated: .....

Parent/Carer name in capitals: .....

Contact Telephone Number(s): .....

Cheques to be made out to: .....

*All payments will normally be made by cheque to the young person unless stated otherwise..*

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**FOR OFFICE USE ONLY**

Date received \_\_\_\_\_

Approved       Declined       Letter sent home

Date \_\_\_\_\_

Signed \_\_\_\_\_